



**QUALITY STANDARDS & AND CERTIFICATION FOR  
EXPORT OF HANDICRAFT-**

**THE ROLE OF THE FREIGHT FORWARDER**

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LTD**

# WHO IS A FREIGHT FORWARDER?

- THE FREIGHT FORWARDER IS AN AGENT WHO ACTS ON BEHALF OF IMPORTERS, EXPORTERS OR OTHER COMPANIES TO ORGANISE THE SAFE & EFFICIENT AND COST EFFECTIVE TRANSPORTATION OF CARGO
- A PERSON WHO IS GRANTED A LICENCE TO CARRY OUT CUSTOMS BUSINESS WHICH MEANS ACTIVITY THAT HAS TO DO WITH THE IMPORTATION & EXPORTATION OF GOODS AS IN THE CUSTOMS, EXCISE AND PREVENTIVE SERVICE(MANAGEMENT) LAW 1993, PNDL 330 AS AMENDED BY CUSTOMS ACT 2015(ACT 891)
- WHO FOR CUSTOMS PURPOSES SIGNS A DOCUMENT RELATING TO GOODS EXPORTED OR INTENDER FOR EXPORTATION OR SUPPLY .

## PROCEDURES-:

- Registered Business-Registral General's Department(RGD)
- Tax Identification Number(TIN)
- Ghana Export Promotion Council
- Narcotics Control Board(NACOB)
- Ghana Standard Authority
- Bank of Ghana (BOG) Form A2(LOC)

Unlike Traditional Export i.e. Cocoa, Beans, Timber logs & Lumber, Yams etc. which needs permit like wise Non-Traditional products i.e. wood handicrafts also needs permit for exportation.

## DOCUMENTS NEEDED.(PERMITS/CERTIFICATES)

Depending on the product that is being exported one is compelled to obtain the following

- Invoice
- Packing List
- Certificate of Origin
- EUR 1-European Union
- GSP-USA, JAPAN,CANADA,SWITZERLAND etc.
- AGOA VISA-USA
- Phytosanitary Certificate-Fumigation
- Veterinary certificate for animal skin
- Antiques- Ghana Museum and Monuments Board.
- Certificate of inspection

## Customs Declarations

The documents on which all the details of the exporters , Consignee and all supporting documents are captured through an Electronic Data Interchange (EDI) Systems – Trade Net. It also allows all Government Agencies mandated to issue permits approvals.

### ANCILLARY SERVICES TO TRANSPORTATION

Since the Freight Forwarders in exercising the above –mentioned functions, would control the flow of the cargo ,he would be in the natural position to perform a number of other services ancillary to such functions.

- a) Giving advice to the customer in matter of transport
- b) Arranging Cargo Insurance for the above account of the customer etc. ,etc.

## TITLE TO GOODS

**BILL OF LADING:-** A contract between the exporter and the shipper for the transportation of goods by sea

This also provides proof of ownership of goods, and also describe the products being exported.

**AIR WAYBILL:-** Similar to a Bill of Lading, the Air Shipments is covered by an airwaybill.

Finally, when export is done the shipper forwards B/L or AWB and all supporting document to Consignee as a Pre-alert prior to arrival of cargo to start the process for clearance and delivery at destination.

**THANK YOU**